Reporting Channel for Non-Faculties Hospital Staff

S.No.	Category	Reporting Officer	Reviewing Officer	Accepting Officer
1.	Nursing Superintendent	Medical Superintendent	Executive Director, AIIMS	Executive Director, AIIMS
2.	Senior Nursing Officers	Nursing Superintendent	Additional Medical Superintendent /Medical Superintendent	Medical Superintendent
3.	Nursing Officer (Grade – II)	Nursing Superintendent	Additional Medical Superintendent /Medical Superintendent	Medical Superintendent
4.	Hospital Attendant	Nursing Superintendent	Additional Medical Superintendent /Medical Superintendent	Medical Superintendent
5.	Technical Officers/Technicians/ Pharmacist	Head of Department	Medical Superintendent	Medical Superintendent
6.	Medical Physicist, Lab Attendant and other paramedical staff	Head of Department	Dean (Academics)	Dean (Academics)

Reporting Channel for Other Officers/Officials

S.No.	Category	Reporting Officer	Reviewing Officer	Accepting Officer
1.	Group 'A' Non-Faculty	Concerned Head of Department	Executive Director, AIIMS	Executive Director, AIIMS
2.	Group 'B' officers	Officer-In-Charge	Deputy Director (Admin), AIIMS	Executive Director, AIIMS
3.	Stenographers	Concerned Officer	Concerned Officer	Deputy Director (Admin), AIIMS
4.	Junior Administrative Assistant	Assistant Administrative Officer*	Administrative Officer#	Deputy Director (Admin), AIIMS
5.	Librarian Attendant Grade - III	Faculty-In-Charge	Dean (Academics)	Dean (Academics)

6.	Librarian Attendant Grade - II	Faculty-In-Charge	Dean (Academics)	Dean (Academics)
7.	Cashier	AAO/Accounts Officer	Senior Accounts Officer/Deputy Director (Admin)	Deputy Director (Admin), AIIMS
8.	Hostel Warden	Faculty-In-Charge	Dean (Academics)	Dean (Academics)

*In case the post the reporting officer post of AAO is not present/vacant; the concerned Faculty-In-Charge/Officer-In-Charge will be the Reporting officer.

#In case the post the reviewing officer post of AO not present/vacant; the concerned Faculty-In-Charge/ Deputy Director (Admin) will be the Reviewing Officer.